

**Non-NCAVA Endorsed Workshop Certificate of Attendance**

Awarded to: \_\_\_\_\_

Session Title: \_\_\_\_\_

Sponsoring Agency: \_\_\_\_\_

Instructor: \_\_\_\_\_

Date of Session: \_\_\_\_\_ Time of Session: \_\_\_\_\_ Hour(s) Earned: \_\_\_\_\_

**Select a Competency Category for this Session**

\_\_\_\_ Professionalism

\_\_\_\_ Program Development

\_\_\_\_ Leadership and Accountability

\_\_\_\_ Innovation

**Course Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Proof of Attendance** - Please provide additional documentation such as a course agenda, email confirming your attendance, copy of presentation, computer screen shot, etc.

**Personal Reflections**

1. What 3 new concepts or Ideas will you take with you from this experience?

2. How will you apply what you have learned in this session?

3. How was the presenter effective in leading this session?

4. What suggestions or recommendations would you make to improve this training?